**温州肯恩大学台球社章程**

**第一章 社团名称和目标**

 该社团全名称为“温州肯恩大学台球社”，以下简称“台球社”。

 台球社是温州肯恩大学学生自愿报名参加并组建的学生社团，它是一个由指导老师监督和指导的非营利学生组织。本社团的目标是为俱乐部成员创造和提高对台球的热情，在学校推广台球运动，丰富大学生活并增进台球爱好者之间的友谊。

 台球社完全遵守温州肯恩大学与其活动相关的所有规则、规章和政策。

**第二章 社团成员**

凡取得温州肯恩大学学籍，承认本社团章程，提出申请加入本社团并经审批合格的，均可成为本社团成员。

 **社团成员的基本权利：**

（一）对本社工作建议、批评和实行监督；

（二）投票选举以及参与并被选举；

（三）参加本社举办的活动，享受章程所规定的权利；

 **社团成员的基本义务：**

（一）遵守本社团章程，

（二）服从上级安排，

（三）完成社团交给的任务。

 **成员的退出和除名：**

（一）根据本人自愿原则，经管理成员同意即可退出社团。

（二）不服从社团安排，工作不积极主动的成员，经社团会议研究可予以开除。

 **考核制度：**

**对社长：**

 当社长玩忽职守，未尽到对社团管理应尽的职责，甚至导致社团发展停滞或倒退。则干事与副社长有权力通过投票的方式，对社长进行弹劾，投票结果以少数服从多数。

**对副社长：**

 当副社长未尽到协助社长管理社团的职责时，则干事有权进行对其进行弹劾。结果由社长及全体干事共同商讨得出。

**对部长：**

 部员可对部长的工作进行每月月底反馈，由社团活动参与度、工作积极度、工作质量与执行力、工作效率等方面进行综合评估。如评估结果未达标，将对其进行警告、情况恶劣者将撤销其部长职位。

**对干事：**

 干事考核设于每月底，考核方面包括社团活动参与度、工作积极度、工作质量与执行力、工作效率等方面。部长有权向社长、副社长提出申请，撤销不积极干事的职位。

**对社员：**

社员须服从社团安排，积极参与社团活动，对于不积极的社员，经社团会议研究可予以开除。考核周期为一学期。

**第三章 管理成员和职责**

本社团设社长一名，副社长一名，部长若干。

本社团管理层成员必须具备以下条件：

（一）精通本社团工作；

（二）有一定组织能力；

（三）工作上积极主动，团结同学，乐于助人，有奉献精神。

 每名管理成员少要为社团工作半年。在继任人确定后，可以选择离职。同时，如果管理成员犯了不可饶恕的错误或罪行，则应予以更换，并应重新选拔相应干事。

 **选举（包括连任、离任和继任）**

 所有社团职位人员由特定选举方式生成，并且符合温州肯恩大学学生领导标准。常规换届选举时间为每年的5月，所有管理成员任期皆为一年，最多可连任一届。

（一）社长

 社长由选举产生。候选人对所有台球社成员开放，所有成员都有权从候选人中选择社长。获得最多票数的将是台球社社长。社长任期为一年。

（二）副社长

 副社长从干事中提拔， 数量一名，由全体干事投票决定。

（三）部门

 台球社下设三个部门：宣传部、策划部和财务部。每个部长皆由通过所有该部的干事以及正副社长投票选举产生，赢得的票数最多的担任部长。

 **职责**

社长：

（一）服从社团指导老师的领导。

（二）组织和带领好社团成员开展各项活动。

（三）培养推荐社团接班人，做好负责人换届选举工作。

副社长：

（一）协助社长和干事处理社团事务。

（二）社长忙碌时，副社长应该做一些社长的工作。

部长：

 各部门部长主要负责日常运营，包括策划社团活动、维持财务等。

**第四章 会议**

 台球社每月举行一次会议。所有管理层成员都应在场。会议内容包括月度报告和未来计划。此外，社团重大活动前也会举行会议。

**第五章 修正案**

 社团成员有权对社团的管理提出建议。所有合理的建议将由社长、副社长和所有干事考虑。如果超过2/3的管理层成员同意，该提案将被采纳。

**第六章 指导老师**

台球社指导老师是温州肯恩大学的全职教员，熟悉大学设施使用和教室预订等各种政策。

**Wenzhou-Kean University Billiards Club Constitution**

**Article 1 Name and Objectives**

Full name of the club is "Wenzhou-Kean University Billiards Club”. It is called “Billiards Club” for short.

This club is volunteered to sign up and form by Wenzhou-Kean University students. It is a nonprofit student organization that is supervised and guided by advisor.

The purpose of Billiards club is to create and enhance enthusiasm of billiards for club members, extend billiards sport, enrich university life and promote friendship between billiards amateurs.

The club shall be in full compliance with all Wenzhou-Kean University regulations, rules and policies relevant to the activities.

**Article 2 Membership**

All the formal students in Wenzhou-Kean University admitted to the university, acknowledging the constitution of the association, applying to join this club and found qualified through examination and approval can become the club members.

**Member Rights:**

1. Members can advise and criticize the club’s works;
2. Members have the right to vote and be elected;
3. Members have the right to participate in our activities;

**Member Obligations:**

1. Members should obey the constitution of the Billiards Club;
2. Members should obey the arrangement from the superior;
3. Members should complete the tasks assigned by the club;

**Member Movement:**

1. Member can leave the club out of his or her willing when it has been permitted by the committee.
2. Member will be compulsively remove from the member list if he or she is not active in taking part in club’s activities when it has been permitted by the committee.

**Assessment system:**

To President:

 When the president conducts dereliction of duty and does not do the duty, even led to the stagnation or regression of the club. Then the president and the vice president have the power to impeach the president by voting, and the voting results shall be subject to the majority.

To vice President:

 When the vice President fails to assist the president in managing the club, the secretaries has the right to impeach him. The result shall be discussed by the President and all secretaries.

To department ministers:

 Members of the department can give feedback on the work of the minister at the end of each month, and comprehensively evaluate the participation in club activities, work enthusiasm, work quality and execution, and work efficiency. If the assessment results do not meet the standards, they will be warned. For extremely serious cases like if the warning does not work, the department minister shall be removed.

To secretaries:

 Assessment of secretaries is set at the end of each month, which includes participation in club activities, work activity, work quality and execution, work efficiency and other aspects. The minister has the right to apply to the president or vice president for the cancellation of the post of inactive officer.

To members:

 Members shall obey the arrangement of the club and actively participate in the activities of Billiards Club. For the inactive members, they may be expelled after the evaluation during the club meeting. The assessment routine is 1 semester.

**Article 3 Officers and Duties**

The club includes 1 president, 1 vice president and 3 departments.

The members of the management agency must meet the following requirements:

1. Good command of the work of association;
2. Have a certain organization ability;
3. Work actively, united students, be willing to help others, have the spirit of devotion;

Officers should work for half year for the club at least. They can choose to leave after the successor is identified and qualified. Meanwhile, if the officers make unforgivable mistakes or commit crimes, they should be replaced, and the new officers should be selected by general ways.

**Elections (Including Reelection, Removal and Succession)**

All positions are elected through specific ways and meet the Wenzhou- Kean University Student Leadership Criteria. The general election events are held in May each year. All officers have 1-year tenure and can be reelected for once at most.

1. President

 President is elected by voting. The candidates will be selected from all members of the club, and all members have rights to vote for the president from the candidates. The one who gets the largest number of votes will be the president.

1. Vice President

 Vice president is promoted from the managers. The quantity of vice president is 1.

1. Departments

 In the Billiards Club, there are three departments: Publicity department, planning department and financial department. Each department minister is elected by the votes of secretaries in the department, the president, and the vice-president. The one who wins the largest number of votes becomes the department minister.

 **Responsibilities**

***For President,***

1. Obey the lead of club advisor.
2. Managing the major activities of club.
3. Training successors of club officers and managing the work of election.

***For Vice President,***

(1) Assisting the president and managers in helping with club affairs.

(2) Vice president should do some works of president if the president is busy.

***For departments,***

Ministers are responsible for daily operations including planning, finance affairs and other.

**Article 4 Meetings**

 The Billiards Club holds meetings once a month. All officers should be present.

The content of meetings includes discussion of monthly report and future plans. In addition, meetings are also held before club activities and events.

**Article 5 Amendments**

Members have the right to give suggestions to regulation of club. All the reasonable suggestions will be considered by president, vice president and all secretaries. If over 2/3 club leaders agree, the proposal will be adopted.

**Article 6 Advisor**

 The advisor of Billiard club is a Wenzhou-Kean University full-time faculty and is familiar with university policies regarding the use of facilities and room reservations.