

Student Leadership Criteria

Wenzhou-Kean University has established the following criteria in order for students to be eligible to hold leadership positions and serve in leadership roles in student groups and organizations. These criteria must be met at the time of application to become a student leader and must be upheld throughout a student leader's entire term of office.

Students seeking to hold a leadership position in any Wenzhou-Kean University recognized student group or organization must adhere to the following:

1. Have completed a minimum of 10 credits at Wenzhou-Kean University and be fully matriculated (*excludes freshman council representatives*);
2. Have a minimum of a 3.0 cumulative grade point average; and
3. Be free of probation with restrictions in residence, University-wide disciplinary probation or higher level disciplinary sanctions (University-wide probation with restrictions, suspension, or dismissal).

Additionally, students who serve in leadership are expected to do the following:

4. Have served as a member of the respective organization for at least one semester or have equivalent experience as determined by the organization's general membership;
5. Activate their Cougar Link accounts and use them regularly to maintain their organization's profile and submit electronic "paperwork";
6. Maintain an electronic copy of the Constitution and uphold the mission, values and guidelines established by the organization;
7. Be responsible for upholding Wenzhou Kean University policies and procedures, including, but not limited to, the Student Code of Conduct.
8. Fulfill a student group leader training requirement by attending and participating in meetings and trainings, and any applicable training programs as determined by the organization.

These standards are meant to be the minimum requirements. Organizational requirements that exceed these standards shall remain in force.

**Executive Board positions shall be defined as the President, Vice President(s), Secretary and Treasurer, (or equivalent), committee chairs, and other officer positions as defined by each student group's constitution.*

Selection of Officers

Student groups and organizations must elect/select executive board members in accordance with each organization's student group structure and purpose statement (ex: Constitution, Bylaws, Charter, etc...) or election policy.

Review Process

The academic standing and disciplinary status of each prospective student leader shall be reviewed by the Center for Leadership and Service, Student Affairs Office prior to the selection/election of new student leaders. The academic standing and disciplinary status of each student group and organization executive board member will be reviewed at the conclusion of each academic semester and/or student group recognition period.

Additional checks may be conducted as needed.

Students who do not meet the minimum standards outlined in this policy shall not be eligible to assume or continue to serve in any leadership position. The group president and advisor will be informed if any candidate does not meet the eligibility requirements. Student groups will be advised that they may begin the process to elect/select a replacement in accordance with their organization's student group structure and purpose statement (ex: Constitution, Bylaws, Charter, etc...) or election policy.

Appeal Process

Students who do not meet the Student Leadership Criteria may not submit an appeal. If the student believes the Student Leadership Criteria violation to be an error, the student leader must submit a written letter of reconsideration to Center for Leadership and Service, Student Affairs Office outlining the believed error within five (5) business days of the violation notice.

Students found responsible through the campus student conduct process of theft or misuse of organizational funds or University property will not be permitted to hold leadership positions within any recognized student group for the remainder of time they are enrolled at the University. This decision may not be appealed.

In the event that a student leader does not meet the Student Leadership Criteria during the term of their office, he/she will be removed from his/her position.

Requests for exceptions to the student leadership criteria for all recognized student group, organization and government leadership positions must be submitted in writing to the Center for Leadership and Service, Student Affairs Office. A recommendation to either allow the exception or uphold the Student Leadership Criteria will be forwarded to the Vice President for Student Affairs for final determination. The student group or organization will be notified of the final outcome.